



Wilson Primary School ICT Code of Practice for Pupils

I know that I will get to use the internet if I use it responsibly; I understand that if I do not, I may not be allowed to use the internet at school.

I know that being responsible means I should not look for bad language, inappropriate images or violent games, and I know that if I accidentally come across any I should report it to a teacher or parent. I know that my teacher can check the websites I have visited! I will treat my password like my toothbrush – and not share it with anyone (even my best friend), and I will log off when I have finished using the computer.

I will NEVER tell anyone I meet on the internet my home address, my telephone number or my school's name without permission, or send a picture of myself. I will NEVER arrange to meet anyone in person.

I will never hang around in a chat room if someone says or writes something which makes me feel uncomfortable or worried and I will always report it to a teacher or parent.

I will never answer unpleasant, suggestive or bullying emails or messages and I will always report them to a teacher or parent. I know not to delete them straightaway but show them to the person I have reported it to, as evidence.

I will always be myself and not pretend to be anyone or anything I am not. I know that the posting of anonymous messages and the forwarding of chain messages is not allowed.

At school, I may not download any software from the internet. I know that information on the internet may not always be reliable and may need checking. I know that some websites may be sponsored by advertisers.

If I bring in memory sticks/CD Roms from outside school I will give them to the teachers, to check for viruses and content, before opening a file.

I will be polite and sensible when I email others and not send, or encourage, material which may offend or annoy others or invade another person's privacy.

I know that I am not allowed on personal email, social networking sites or instant messaging in school.

I will hand my mobile phone in for safe keeping to the school secretary.

If I have any concerns about my safety or cyber-bullying I will speak to an adult